



REDDING SCHOOL OF THE ARTS  
WHERE EDUCATION AND THE ARTS CONNECT

**Redding School of the Arts**  
California Nonprofit Benefit Corporation  
Adopted Board Meeting Minutes

**Thursday, March 14, 2024**

**Open Session: 5:46 p.m.**

Meeting called to order by Presiding Officer Jonathan Sheldon at 5:47 p.m.  
Roll Call/Establish Quorum:

Jonathan Sheldon, President	<u>          X          </u>
Jean Hatch, Vice President	<u>          X          </u>
Sharon Hoffman - Spector, Treasurer	<u>          X          </u>
Tiffany Blasingame, Secretary	<u>          X          </u>
David Skinner, Parent Representative	<u>          X          </u>
Daria O'Brien, Community Member	<u>          X          </u>
Antonio Cota, Community Member	<u>          X          </u>

**Additional Non-Voting Participants**

Lane Carlson, Executive Director	<u>          X          </u>
Dean Teig, Special Ed Director	<u>          X          </u>
Carol Wahl, Principal	<u>          X          </u>
Sophia Zaniroli, Vice Principal/Teacher	<u>          X          </u>
Robyn Stamm, Business Serv Provider	<u>          X          </u>
Rebecca Lahey, Staff Liaison	<u>          X          </u>

Board Recorder: Adel Morfin

Onsite Guests: N/A

**PUBLIC FORUM:**

*Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).*

- No Comments

**EXECUTIVE DIRECTOR REPORT:**

- **Lane Carlson:**  
Updated the board on recruiting efforts for high school enrollment. He reported visiting RSTEM, Cottonwood Creek, Monarch, Rocky Point Charter, and Turtle Bay Sch, and received a couple applications as a result. The next high school informational nights are coming up on 3/27 and 4/9.  
Admin attended a training on Monday on Supporting Staff Well-Being hosted by SCOE. The next training is on 3/18.  
Lane reported Wendy Dickens, of First Five Shasta, was on site 3/6 as part of SCOE's Principal for the Day Program. The Program exists to give community leaders' perspective into the daily life of a school administrator and witness the many opportunities for students in Shasta County.  
PTC's 2023 Auction item winner, Evie Blasingame, will serve as RSA's honorary "Director for the Day" on Friday.  
Positional vacancies have been posted to EdJoin. Lane hopes to start interviewing potential candidates over the next few weeks.  
The School Mission Committee held their first meeting on 3/13. Lane reported the meeting went well. A follow-up meeting is scheduled for 3/27.

The updated Governing Board application has been posted on RSA's website for potential candidates interested in serving on the board. Lane encouraged board members to spread the word, as we have a couple board members whose term is coming to an end 6/30/2024.

### **SPECIAL ED DIRECTOR REPORT:**

- **Dean Teig:**  
Reported the MTSS/SpEd Department had completed Phase 2 of the CDE audit with only two minor infractions, but noted there was nothing systemic was of concern. The next step in the audit process is tracking of special education service minutes, for the months of March and April, so they correlate with IEP reports. Dean plans to attend a training on Monday that will help provide additional guidance.

### **PRINCIPAL REPORT:**

- **Carol Wahl:**  
Reported PTC is working hard in preparation for Saturday's Annual RSA Auction at Win River Event Center. All are encouraged to attend and support RSA. Carol reported on a couple auction items up for sale, including a Panama Island getaway. The 6<sup>th</sup> and 8<sup>th</sup> grade students will be attending their annual school camps next week. Carol reported the 8<sup>th</sup> grade trip to Camp Sea Lab had been relocated to Loma Mar due to a tree falling on the camp kitchen. The 7<sup>th</sup> graders will be attending the Macbeth musical on 4/10 in Ashland, Oregon.

### **VICE PRINCIPAL REPORT:**

- **Sophia Zaniroli:**  
Reported a group of RSA students participated in the county wide Math Counts competition last month. Lanson Zaniroli placed in the top 20<sup>th</sup> percent.  
Grace McCullough was RSA's 2024 Shasta County Middle School Spelling Bee champion. She will advance to the state spelling bee.  
Mrs. Thomas's middle schoolers celebrated National Pi Day: 3.14 with a student competition. Rorie Hourany was able to recall the most numbers for Pi and was rewarded with a pie she was then allowed to throw in Mrs. Thomas's face.  
8<sup>th</sup> grade students attended Rocky Herron's Drug Prevention presentation at the Cascade Theater on 2/27. Sophia reported the presentation had an impactful effect on several students.

### **STAFF LIAISON REPORT:**

- **Rebecca Lahey:**  
School wide Pennies for Pups fundraiser through Haven Human is going on now.  
Rebecca reported attending a training back in January on the use of AI in the classroom. She stated she has been able to incorporate AI to assist her in meeting her students reading needs and ultimately increase their reading level.

### **GOVERNING BOARD REPORT:**

- **Tiffany Blasingame:** Reported several RSA students would be performing in The Lightning Thief: The Percy Jackson Musical on 03/21/24 - 03/30/24 at the Cascade Theater. She encouraged everyone to attend and show their support.
- **Jonathan Sheldon:** Nothing to report at this time
- **Jean Hatch:** Nothing to report at this time
- **Sharon Hoffman - Spector:** Nothing to report at this time
- **David Skinner:** Nothing to report at this time
- **Daria O'Brien:** Nothing to report at this time
- **Antonio Cota:** Nothing to report at this time

### **GOVERNING BOARD CORRESPONDENCE:**

- The board acknowledges having received and reviewed board correspondence from a former RSA parent.

## **CONSENT AGENDA:**

*Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.*

*It is understood that the Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.*

- 1.1 Approve 2/8/2024 Governing Board Minutes
- 1.2 Approve February 2024 Warrants
- 1.3 Approve 2024/25 Elementary & High School Instructional Calendars – 2nd Read
- 1.4 Approve Disposal of Outdated Library Books

Tiffany Blasingame moved to approve the consent agenda as listed, seconded by Sharon Hoffman-Spector. Vote 7 Ayes: 0 Nays.

## **Call for Requests from the Audience to Speak to Any Item on the Agenda:**

*The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.*

- No Comments

## **DISCUSSION/ACTION AGENDA:**

### **2.1 Discussion: Finance Committee Meeting Update**

Sharon-Hoffman Spector reviewed the 2/27 Finance Committee meeting minutes with the board.

### **2.2 Discussion/Action: 2023/24 Second Interim Budget & MYP**

Robyn Stamm reviewed the comparison of revenues and expenditures between 1<sup>st</sup> interim and 2<sup>nd</sup> interim and discussed the budget variances. Robyn reported LCFF revenue was down when compared to 1<sup>st</sup> Interim due to a decrease in ADA. 2<sup>nd</sup> Interim ADA projection was adjusted from 596.60 to 587.10. The Jan board approved retro salary increases are reflected in the budget report. The budget also reflects deficit spending in unrestricted funds due to legal fees and high school construction expenses, which could be reimbursed through the bond financing. She reported deficit spending in restricted funds due to one time funding, which is normal.

The ending fund balance components & designated reserves were also reviewed. Overall RSA has a healthy fund balance of \$4 million for 2<sup>nd</sup> Interim.

Tiffany Blasingame requested a separate breakdown of legal fees from Services, Other Operating Expenses category moving forward. She also suggested possibly adding tangible assets, such as software and lease expenses, under Capital Outlay.

Robyn Stamm reviewed the MYP with the board. 2024/25 highlights include a reduction in projected COLA from 3.94% to .76%, minimum wage increases Jan 2025, high school staffing increases, and \$258k planned deficit spending.

Tiffany Blasingame expressed concern with projected 646.95 ADA next year. She felt the projection was too high, considering this exceeds the board goal of an additional 30 high school students this year. She suggested reducing ADA by only adding 40 students (10 K-8 + 30 high school students) next year to offset the projected reduction in COLA and other planned expenditures.

Jean Hatch also expressed concerns with the planned increases in staffing next year as it relates to enrollment. Lane Carlson stated high school staffing projections would be adjusted as needed if enrollment projections were not met, but it was still too soon to tell. Tiffany Blasingame suggested budgeting for 1.5 additional high school teachers vs. 2.5 FTE.

Robyn Stamm noted ADA and staffing concerns to share and review with the Finance Committee for 2024/25 Annual Budget development.

Daria O'Brien moved to approve the 2023/24 Second Interim Budget & MYP as written, seconded by David Skinner. Vote 7 Ayes: 0 Nays.

### **2.3 Discussion/Action: Directions to the Finance Committee for 2024/25 Annual Budget Development**

Lane Carlson reviewed the proposed directions to the Finance Committee with the board. The finance committee will use the

information to draft the annual budget which will be presented to the board in June for final adoption.

Sharon Hoffman-Spector moved to approve Directions to the Finance Committee for 2024/25 Annual Budget Development as written, seconded by Jean Hatch. Vote 7 Ayes: 0 Nays.

**2.4 Discussion: ELOP Program Salary Schedule – 1st Read**

Lane Carlson reviewed the Expanded Learning Opportunities Program (ELOP) Salary Schedule draft with the board. The grant funded program will support after school and intersessional programs at RSA. The salary schedule identifies various pay rates in support of the afterschool and summer programs, while the ELOP Coordinator is an exempt salaried position. A final draft will be presented for board approval next month.

**2.5 Discussion: High School Building Committee Update**

Lane Carlson reported the committee is still working with McConnell to finalize the property agreement language and hopes to have something soon. Once the agreement is finalized, Lane anticipates a special board meeting will be needed to approve contracts and update the bond agreement for market.

**2.6 Discussion/Action: Executive Director Evaluation Procedure & Forms – Amended**

Tiffany Blasingame reported the Executive Director Evaluation Committee met in part on 3/7 to review the and revise the Executive Director Evaluation Procedure and corresponding forms, as part of the Governing Board's organizational goals. Tiffany reported the committee streamlined the process to reflect what is currently happening, they also updated some of the form titles, and added a new Executive Director Evaluation Committee Summary. The proposed changes will serve to evaluate the Executive Director this year.

The Executive Director Performance Evaluation survey is set to go out to all staff on Tuesday.

Daria O'Brien moved to approve the amended Executive Director Evaluation Procedure & Forms as written, seconded by Sharon Hoffman-Spector. Vote 7 Ayes: 0 Nays.

**2.7 Discussion/Action: Harassment, Discrimination, Intimidation & Bully Prevention Policy – Amended**

Carol Wahl presented the Harassment, Discrimination, Intimidation & Bully Prevention Policy. She stated the policy changes were based on CSDC's recommendations, followed the Safe Place to Learn Act, and fell in line with the Uniform Complaint Procedures. She also stated that RSA's previously adopted Discrimination & Harassment Policy & Bullying Prevention Policy would be replaced by the Harassment, Discrimination, Intimidation & Bullying Prevention Policy moving forward.

Antonio Cota suggested some additional immaterial changes to the examples of discrimination and harassment conduct.

Jean Hatch moved to approve the amended Harassment, Discrimination, Intimidation & Bully Prevention Policy as presented and discussed, seconded by Tiffany Blasingame Vote 7 Ayes: 0 Nays.

**2.8 Discussion: Mathematics Placement Policy (9<sup>th</sup> Grade) - 1<sup>st</sup> Read**

Lane Carlson presented the new Mathematics Placement Policy which will serve to establish a fair, objective, and transparent protocol for placement in mathematics courses for students entering 9th grade and meet the legislative intent of the California Mathematics Placement Act of 2015.

A final draft will be presented next month for final board approval.

**2.9 Discussion/Action: Personnel Updates**

**Resignations:**

- o **Makayla Henderson – 3/1/2024 Paraprofessional**

Lane Carlson reviewed the list of personnel changes with the board.

Tiffany Blasingame moved to approve the Personnel Updates as listed, seconded by David Skinner. Vote 7 Ayes: 0 Nays.

**ADJOURNMENT:**

Meeting adjourned at 7:12 p.m.

**NEXT REGULAR MEETING:**

Date: Thursday, April 11, 2024  
Time: 5:45 p.m.  
Location: Redding School of the Arts/Community Room  
955 Inspiration Place  
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,

  
\_\_\_\_\_  
Tiffany Blasingame  
RSA Governing Board Secretary

  
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Board Approval Date